

St. Andrew's Place
Job Description

Job Title: LPN

Supervisor: RN

Qualifications: This position requires licensure as a LPN in Alabama or in a state which Alabama has a reciprocity agreement. Experience in the field of developmental disabilities, mental health, or mental retardation is preferred.

General Statement: The LPN is assigned to one or more residences and works under the direction and supervision of the RN in matters pertaining to professional nursing care of each resident.

Essential Functions:

EF-1: Instruct staff in universal precaution/infection control.

EF-2: Instruct staff in medication administration and side effects.

EF-3: Instruct staff in signs and symptoms of illness.

EF-4: Instruct staff in seizure management.

EF-5: Maintain on-call hours in conjunction with supervisor.

EF-6: Keep daily progress notes on significant resident activities occurring during assigned hours.

EF-7: Maintains daily log as record of significant events or any other information regarding home operation or resident care for the benefit of all staff.

EF-8: Supervises medications and keeps current medication history and administration records.

EF-9: Instructs residents in specific training tasks as outlined in ISPs, and documents performance of each task on appropriate data sheets as frequently as possible, consistent with the particular training objective and home routine.

EF-10: Attends staff meetings, consultations, in-service training and other meetings as appropriate.